

Appendix C

NAS North Island

Site Representatives: (ISF to add)

WAN: (ISF to add)

NMCI Seats: (ISF to add)

GFF. This agreement establishes the financial and the facilities responsibility arrangements between Commander Navy Region Southwest (CNRSW) and Navy and Marine Corps Intranet (NMCI), Information Strike Force (ISF) for use of building 1482 at NAS North Island.

Procedural Arrangements:

- A. The Department of Navy established a contract (N00024-00-D-6000) with the ISF, the NMCI contractor, to assume responsibility for the operation of existing CINCPACFLT's networks and IT infrastructure as stipulated in the contract-
- B. ISF will provide request for specific facilities, spaces or support services to the Liaison Officer (LO) via the Site Manager for acceptance and verification of contractual agreement, which might result in reimbursable costs. The LO shall be the Public Works Tenant Liaison. NMCI contract N00024-00-D-6000 stipulates the Navy will provide Government Furnished Facilities (GFF) identifying the square footage, various type facilities and Government Furnished Equipment (GFE) as well as Base Operating Support (BOS) services.

Responsibilities:

A. CNRSW will:

1. **Environmental:** Be the focal point for all environmental compliance matters and provide advice and consultation on all Federal, state, and local environmental laws, regulations, and policies.
2. **Janitorial:** Provide janitorial and cleaning services for ISF occupied facilities owned by the CNRSW consistent with regional level of support of other facilities. This service does not include shops and warehouses. Increases in service will be on a cost reimbursable basis.
3. **Refuse Collection:** Provide collection and disposal services for trash and waste consistent with regional level of support of other facilities. This service does not include recycling or hazardous waste disposal.
4. **RPM:** Provide recurring and non-recurring facility maintenance/repair work per the CNRSW execution plan for the corresponding fiscal year. Service work is that which is not included in Preventive Maintenance or Emergency Service work. Both are defined as minor in scope, not emergency, and can be accomplished in less than 16 craft hours.
5. **RPM:** Provide recurring maintenance and structure repairs per approved maintenance plan. These efforts include but are not limited to those items, which preserve the usefulness of the building and workability of the basic utility systems within the facility (work includes exterior painting, roof repairs/replacement, joint filing, etc.) Provide preventive maintenance to include: 1) examination, lubrication, minor adjustment and minor repair of dynamic equipment, 2) ensure continued operation of equipment that, if disabled would interfere with essential operations, endanger life and/or property, or involve high cost or long lead time for replacement.
6. **RPM:** Provide Real Property Management for all CNRSW Class I and Class II property. Class III and Class IV property and all associated or supporting equipment will remain ISF responsibility.
7. **RPM:** Retain a current listing of all its Class I and II inventory. Upon notification of ISF requirements for additional, increased or new facilities, CNRSW will utilize

- inventory to identify existing facilities to meet the requirement.
8. **RPM:** Provide utilities (electricity, water, sewage and gas) for the operations of ISF. ISF must coordinate with the LO for all schedule maintenance outages/distributions or upgrades with all building tenants to minimize operational impacts.
 9. **RPM:** Provide Preventive Maintenance Inspections (PMI) and Corrective Maintenance (CM) to the existing Chiller Plant and air conditioning systems.
 10. **Security:** Provide trained/armed sentries for all validated regional security posts, level 1 and 2 anti-terrorism/force protection training, pass and decal office operations.
 11. **Security:** Provide enforcement of traffic regulations and law enforcement services to include criminal investigations, military working dogs, crime prevention, and monitor and respond to alarms.
 12. **Security:** Provide procedures and guidance for the proper classification, safeguarding, transmission and destruction of classified information. Also provide guidance on the industrial security program (ISP). Evaluate the effectiveness of the ISP by conducting assistance visits.
 13. **Fire Protection:** Provide Fire Protection/Prevention, Hazardous Material response, Emergency Management Program and Emergency Communications (911) as required by NAVCOMPT, Vol. 7, designated fire protection for ISF will be provided on a common service basis and to the same extent rendered CNRSW.
 14. **Safety:** Administer and manage the Safety (Navy Occupational Safety and Health (NAVOSH)) Program requirements identified in the NAVOSH Program Manual (OPNAVINST 5100.23 series). Within budget constraints, other common directives (i.e., OPNAVINST 5100.12 series and 5100.25 series) functions will also be managed and administered by CNRSW.

B. ISF will:

1. **Environmental:** Comply with applicable environmental laws, standards, rules, regulations, permit conditions, and policies. ISF will be listed as owner on all permits and operator where possible.
2. **Janitorial:** Notify LO of janitorial requirements and comply with all CNRSW policies and procedures. Be responsible for maintaining acceptable level of custodial standards in ISF occupied facility and/or area per appropriate policies and directives. Adhere to any findings as a result of scheduled on-site facilities inspections. Increases above the Regional level of service will be on a cost reimbursable basis.
3. **Refuse:** Notify LO of refuse requirements and comply with all CNRSW policies and procedures. Transport marketable items to designated staging areas. Increases above the Regional Level of service will be on a cost reimbursable basis.
4. **RPM:** Identify an on site list of responsible Building Monitor(s). The Building Monitor shall have full authority to act on behalf of the ISF in matters of building maintenance, alteration, and modification requests. The Building Monitor shall notify LO, via Site Facility Manager if a requirement exists that would result in any modification to real property, installed equipment, miscellaneous structures, grounds, surfaced areas, utilities services, etc., prior to the start of any alterations or modifications. ISF must provide notification to CNRSW in adequate time to assess the request for approval or not approve said alterations or modification. ISF will comply with all CNRSW policies and procedures. ISF Building Monitor will assist with coordination of any or all repairs necessary to sustain operational commitments while minimizing impacts and assist with the identification of new requirements. ISF will fund for minor construction improvements and alterations that are above GFF or GFE per paragraph (C.).
5. **RPM:** Cooperate with CNRSW personnel to gain access to ISF areas to perform tasks related to the “preservation of the usefulness” of the building. Cooperate with CNRSW personnel to gain access to ISF’s facilities to ensure the basic utility systems within the facilities are maintained in an on-going working condition. Report any areas needing maintenance, repair, or minor alterations related to the

“preservation of the usefulness” of the building and basic utility systems within the facilities. The Building Monitor shall notify LO, via Site Facility Manager of any additional support requirements and comply with all CNRSW policies and procedures. ISF will be responsible to fund CNRSW for all increased level of services.

6. **RPM:** The Building Monitor shall notify LO, via Site Facility Manager in writing of support requirements and comply with all CNRSW policies and procedures. ISF will notify LO of any changes in operational requirements and reimburse CNRSW for any services required that are not listed.
7. **RPM:** The Building Monitor shall notify LO, via Site Facility Manager in writing if a requirement exists that would result in an increased requirement for additional space, facilities, services or land. Notification must provide CNRSW adequate time to assess, approve or not approve said request. ISF will reimburse CNRSW for these additional requirements and will notify LO, via Site Facility Manager of facilities and land no longer required. ISF will submit written request to the LO, for all improvements, repairs and/or alterations to Class II property. No obligation for acquisition of said work shall occur until written Site/Work Approval is received from the CNRSW.
8. **RPM:** ISF must coordinate with the LO for all schedule maintenance outages/distributions or upgrades with all building tenants to minimize operational impacts. Comply with Executive Order 13123 requiring a 30% reduction in consumption by 2005 and 35% by 2010 as compared to 1985 baseline support for the energy conservation initiatives implemented by the LO.
9. **RPM:** Coordinate with the LO for any approved upgrades or replacements to existing Chiller Plant and air conditioning systems and notify all building tenants to preclude operation interruption.
10. **Security:** The ISF shall provide a written listing of all personnel and vehicles requiring access to the Base. The List shall include all required information to obtain identification badges in accordance with CNRSWINST 5100.XX Series. Comply with regional security policies, regulations and instructions.
11. **Security:** Notify LO of any changes to their operational requirement, which may impact security. Provide reimbursement for any additional security posting. ISF will properly maintain security alarm components in accordance with regional directives.
12. **Security:** Comply with SECNAVINST 5510.36 and SECNAVINST 5510.30A. Additionally, ISF will ensure threats to security compromises and violations are reported and investigated.
13. **Fire Protection:** Support CNRSW requirements for the protection/prevention measures and emergency assistance, which is deemed necessary by on-site senior Fire Department officer. ISF shall fund any additional fire support services not designated as a common service responsibility of the SUPPLIER, including, but not limited to, the discharge of the fire extinguishing agents; and consumables supplies expended by CNRSW to resolve hazardous material spills caused by ISF. Reimbursable funding for additional supports shall be arranged directly with the activity providing the services and per their guidance. Comply with OPNAVINST 5100.23 series, 5100.12 series, 5100.25 series, and applicable COMNAVREG SW instructions and NAVOSH recommendations.
14. **Safety:** Comply with CNRSW applicable NAVOSH regulations and instructions and NAVOSH recommendations.

Specific Facilities covered by this Memorandum:

Naval Base Coronado:
???? Square Feet in Bldg 1482 (NOC)

Agreement/Understanding. CNRSW and ISF agree to work cooperatively together in good faith to assure an orderly transition of services without interruption to ongoing operations.

This agreement will be reviewed every two years. Re-evaluation and renegotiations of the provisions of this agreement may be initiated by any party at any time and will be effected upon approval of all parties.

Effective Date. Accepted and Agreed to on an as of Month Day, year:

COMMANDER NAVY REGION SOUTHWEST

INFORMATION STRIKE FORCE

By: _____

By: _____

Name: **D. C. KENDALL, CAPT, USN**

Name: **BRIAN HAMMOND**

Title: **Deputy and Chief of Staff**

Title: **ISF SW Regional Manager**

Date: _____

Date: _____